

## Term Information

Effective Term Autumn 2022

## General Information

Course Bulletin Listing/Subject Area French  
Fiscal Unit/Academic Org French & Italian - D0545  
College/Academic Group Arts and Sciences  
Level/Career Undergraduate  
Course Number/Catalog 2101.61  
Course Title Introduction to French and Francophone Studies Individualized DL  
Transcript Abbreviation Intro FR Stud  
Course Description Techniques for reading and interpreting different types of texts from the French-speaking world: stories, poetry, plays, films, music, and ads while building vocabulary, comprehension, speaking and writing skills.  
Semester Credit Hours/Units Variable: Min 1 Max 3

## Offering Information

Length Of Course 14 Week, 12 Week, 8 Week, 7 Week, 6 Week, 4 Week  
Flexibly Scheduled Course Never  
Does any section of this course have a distance education component? Yes  
Is any section of the course offered 100% at a distance  
Grading Basis Letter Grade  
Repeatable Yes  
Allow Multiple Enrollments in Term No  
Max Credit Hours/Units Allowed 3  
Max Completions Allowed 3  
Course Components Independent Study  
Grade Roster Component Independent Study  
Credit Available by Exam Yes  
Exam Type Advanced Placement Program, Departmental Exams  
Admission Condition Course No  
Off Campus Never  
Campus of Offering Columbus, Lima, Mansfield, Marion, Newark

## Prerequisites and Exclusions

Prerequisites/Corequisites Prereq: 4 cr hrs of 1103.01, 1103.21, 1103.51, or 1103.61, or permission of instructor.  
Exclusions Not open to students with credit for 2101.01, 2101.01H, or 2101.51.  
Electronically Enforced No

## Cross-Listings

Cross-Listings

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## Subject/CIP Code

Subject/CIP Code	16.0901
Subsidy Level	Baccalaureate Course
Intended Rank	Freshman, Sophomore, Junior, Senior

## Requirement/Elective Designation

Required for this unit's degrees, majors, and/or minors

## Course Details

### Course goals or learning objectives/outcomes

- Listen to and view authentic materials
- Read authentic texts
- Write paragraphs using selected vocabulary and grammar
- Demonstrate understanding of cultural elements of French-speaking world
- Demonstrate increased understanding of how language works
- Use internet and media to explore French-speaking world
- Demonstrated increased understanding of your own culture
- Development of language
- Development of culture and literature through varied media
- Begin development of reading and analytical skill

### Content Topic List

- French language and culture
- Techniques of literary and cultural analysis
- Critical essay writing
- Poetry scansion

### Sought Concurrence

No

## Attachments

- French 2101.51 asc-distance-approval-cover-sheet.pdf: DL Cover Sheet  
*(Cover Letter. Owner: Afanasyeva, Sofya)*
- French\_2101.51 Syllabus DL.docx: DL Syllabus  
*(Syllabus. Owner: Afanasyeva, Sofya)*
- French\_2101.51 Syllabus P.pdf: P Syllabus  
*(Syllabus. Owner: Afanasyeva, Sofya)*

## Comments

- This is the DL version of 2101.51, which is an individualized instruction course. 2101.51 had temporary DL approval during the pandemic, and also received temporary DL approval via ASC/OAA/OUR in February 2022. As suggested, we are submitting this as 2101.61 to stay consistent with the numbering of other French DL courses. *(by Afanasyeva, Sofya on 03/08/2022 03:54 PM)*

**COURSE REQUEST**  
2101.61 - Status: PENDING

Last Updated: Vankeerbergen, Bernadette  
Chantal  
03/14/2022

**Workflow Information**

Status	User(s)	Date/Time	Step
Submitted	Afanasyeva, Sofya	03/08/2022 03:54 PM	Submitted for Approval
Approved	Willging, Jennifer	03/08/2022 05:31 PM	Unit Approval
Approved	Vankeerbergen, Bernadette Chantal	03/14/2022 11:59 AM	College Approval
Pending Approval	Cody, Emily Kathryn Jenkins, Mary Ellen Bigler Hanlin, Deborah Kay Hilty, Michael Vankeerbergen, Bernadette Chantal Steele, Rachel Lea	03/14/2022 11:59 AM	ASCCAO Approval



# SYLLABUS: FRENCH 2101.51 INTRODUCTION TO FRENCH AND FRANCOPHONE STUDIES (INDIVIDUALIZED) SPRING 2022

## Course overview

### Instructor

Instructors: Dr. Elizabeth Willis, Dr. Kirby Childress.71, Dr. Denis Mingallon.1

Program coordinator: Dr. Mackenzie Leadston.1

Office hours: Dr. Leadston's office hours are by appointment on Tuesdays this term. Please email Dr. Leadston if you would like an appointment.

### Course description

Prerequisites: 4 credit hours of French 1103 (.01, .21, .51, or .61). This course serves as the bridge between the beginning language courses (1101-1103) and upper-level French courses.

French 2101.51 is an Individualized Instruction version of the classroom course, Introduction to French and Francophone Studies. French Individualized Instruction is a self-paced, mastery-based program that is designed to mirror the courses offered in the classroom. Both Individualized Instruction and the classroom track aim to help students achieve a certain level of proficiency. Individualized Instruction differs from the classroom track in the following ways:

**French Individualized Instruction is mastery-based:** Because of the independent nature of language learning in the program, we require that students perform at the level of 75% or better on each module. If you are not able to score at least a 75% on the exam at the end of the chapter after 3 attempts, we will ask you to drop the course so that you do not receive an E in the course.

#### **French Individualized Instruction offers:**

**Flexible credit:** The complete course is three credits. Unlike the classroom, you can complete three credits in one semester or spread them out over two semesters. The minimum number of credits you can sign up for is two unless you are finishing up the course.

**Flexible meeting times:** Appointments with instructors are available Monday through Saturday, with appointment times available in the mornings and in evenings at least two days a week.

Appointments can be made [here](#). Please make an account on the scheduling page so that you can review appointments made.

**One-on-one instruction:** You will complete the majority of your learning on your own by completing the work in each unit's learning packet, but you will make appointments with instructors to demonstrate mastery of the material.

**Student autonomy:** You are in charge of your learning in that you decide how many credits you would like to take in a given term. You schedule appointment times and decide when you are ready to take tests.

## Course learning outcomes

By the end of this course, students should successfully be able to:

- Analyze rhetorical, artistic, and symbolic expression of the French language in a variety of literary and cultural texts from France and Francophone countries.
- Construct oral and written arguments in French and be able to revise them.
- Move toward proficiency in conversational and written French through building and expanding upon previously acquired communication skills and cultural background.
- Be ready to move on to further work in language, literature and culture tracks offered by the Department of French and Italian

More information can be found on [Carmen](#). Please see the student orientation video and Getting Started page.

## Course materials

### Required

- [Huis Clos](#), Jean-Paul Sartre, Folio Plus Classiques
- *La Négritude* Packet (available on [Carmen](#))
- [L'Etranger](#), Albert Camus, Folio
- [Maigret et le corps sans tête](#), Georges Simenon, Librairie generale française
- [Tintin en Amérique](#), Herge, Casterman
- [Inch'Allah Dimanche](#), Yamina Benguigui (available via the OSU Media Library)

## Course technology

For help with your password, university e-mail, Carmen, or any other technology issues, questions, or requests, contact the OSU IT Service Desk. Standard support hours are available at <https://ocio.osu.edu/help/hours>, and support for urgent issues is available 24x7.

- **Self-Service and Chat support:** <http://ocio.osu.edu/selfservice>
- **Phone:** 614-688-HELP (4357)
- **Email:** [8help@osu.edu](mailto:8help@osu.edu)
- **TDD:** 614-688-8743

### Baseline technical skills necessary for courses with online components

- Basic computer and web-browsing skills
- Navigating Carmen, Carmen Zoom for appointments with instructors.

### Technology skills necessary for this specific course

- Carmen Zoom text, audio, and video chat
- Proctorio for exams

### Necessary equipment

- Computer: current Mac (OS X) or PC (Windows 7+) with high-speed internet connection
- Webcam: built-in or external webcam, fully installed
- Microphone: built-in laptop or tablet mic or external microphone
- Headphones: Please note that using a headset with a built in microphone will work best for online appointments
- **NOTE: if your instructor is not able to understand you, you will be required to reschedule your appointment using different equipment. It is your responsibility to make sure that you have the necessary equipment to complete online appointments, coursework, and exams.**

## Grading and faculty response

### Grades and Normal Progress – Per Unit (There are 6 units if taking all 3 credit hours)

Assignment or category	Points
<p><b>Oral Discussion (via Carmen Zoom)</b></p> <p><b>(1 appointment):</b> Be prepared to discuss IN FRENCH what you have learned from the text with your instructor. The Discussion Orale consists of three parts, each lasting five minutes:</p> <p>1. Plan to give a 5-minute presentation on any of the aspects that interest you about the text: specific passages, themes, characters, the author, etc. You are expected to speak for about 5 minutes.</p>	<b>100</b>

Assignment or category	Points
<p>2. The next section is a 5-minute segment where you ask the instructor questions about the text. You are required to prepare enough questions or discussion topics in French to fill this 15-minute meeting time. It is your responsibility to keep the conversation going.</p> <p>3. During the final five minutes your instructor will ask you questions about the text and your ideas and opinions about various aspects of the text.</p>	
<p><b>Composition/ Draft (upload drafts to <a href="#">Carmen</a>)</b></p> <p><b>(no appointment required):</b> The required composition for the text (a draft and final version) is designed to improve your ability to write in a more sophisticated manner in French. Submit your first draft to Carmen for grading within 48 hours. Then, you will upload a final version to Carmen. Your grade will be the average of the two drafts.</p>	<b>100</b>
<p><b>Oral Presentation (via Carmen Zoom)</b></p> <p><b>(1 appointment):</b> You are required to give a formal oral presentation <b>IN FRENCH</b> based on the material of the text. <b>This presentation should be at least 12 minutes in length.</b> Your instructor will ask follow-up questions after your presentation.</p>	<b>100</b>
<p><b>Written test (on Carmen using Google Chrome and Proctorio, to be graded by instructor before follow-up appointment – please allow 48 hours –before follow up via Carmen Zoom)</b></p> <p><b>(1 appointment to receive feedback on exam):</b> The exam will test you on the material presented in the Learning Packet and on any outside reading that you are required to do (this will be noted in the learning packet if applicable). There are several sections on the exam consisting of true/false statements, identification of quotes, short answer and essay questions. The exam is in French.</p>	<b>100</b>
<b>Total for each unit</b>	<b>400</b>

Please note that the activities described above are only the **minimum** required to complete a unit hour. You are welcome and encouraged to make an appointment more often for any kind of help or supplementary work you need. Appointments can be made [here](#), and you may make up to 5 total appointments per week.

The amount of work that you complete in your course depends on the number of credit hours that you are taking. Each credit hour corresponds to a given amount of work. Please consult this chart to see how much work you will complete for each credit hour you take.

Work Required per Credit hour	Texts
Credit Hour 1 (Unit 1 and Unit 2)	<i>Huis Clos</i> and <i>La Negritude</i> Packet
Credit Hour 2 (Unit 3 and Unit 4)	<i>L'Etranger</i> and <i>Maigret</i>
Credit Hour 3 (Unit 5 and Unit 6)	<i>Inch'Allah Dimanche</i> and <i>Tintin en Amérique</i>

Requirements per unit	Deadlines*
Unit 1 ( <i>Huis Clos</i> ) Pre-test Work	Friday, January 21
Unit 1 ( <i>Huis Clos</i> ) Exams (written and oral)	Friday, January 28
Unit 2 ( <i>La Negritude</i> ) Pre-test Work	Friday, February 4
Unit 2 ( <i>La Negritude</i> ) Exams (written and oral)	Friday, February 11
Unit 3 ( <i>L'Etranger</i> ) Pre-test Work	Friday, February 25
Unit 3 ( <i>L'Etranger</i> ) Exams (written and oral)	Friday, March 4
Unit 4 ( <i>Maigret</i> ) Pre-test Work	Friday, March 11
Unit 4 ( <i>Maigret</i> ) Exams (written and oral)	Monday, March 21
Unit 5 ( <i>Inch'Allah Dimanche</i> ) Pre-test Work	Friday, March 25
Unit 5 ( <i>Inch'Allah Dimanche</i> ) Exams (written and oral)	Friday, April 8
Unit 6 ( <i>Tintin en Amérique</i> ) Pre-test Work	Friday, April 15
Unit 6 ( <i>Tintin en Amérique</i> ) Exams (written and oral)	Friday, April 22

\* No work can be accepted after 8pm on Wednesday, April 27. You will need a score of 75% on exams (written and oral) to complete the unit and move on to the next one. Work must be completed in order to receive a grade. Taking exams without completing pre-test activities results in 0s for any missing pre-test work. Late submissions will result in grade penalties. Please see below for the late assignment policy.

## Late assignments

Each unit you complete will have a deadline for pre-test work and a deadline for the written and oral tests. You may complete work at your own pace, but you must complete all of the work required (both pre-test requirements and the written and oral tests themselves) for a unit on or before the deadlines given\*. You will receive -4 points off of your grade if you submit an



assignment after the deadline. **Work must be completed in order to receive a grade. Taking an exam for a unit before completing pre-test work results in 0s for the missing assignments for that unit.**

You are encouraged to work ahead. Do not confuse deadlines with due dates. To be successful in this course, you should not think of deadlines as due dates. The nature of Individualized Instruction allows students great flexibility in managing their work, but deadlines are firm and will not be changed for any reason. Waiting until the last day to complete your unit is not an excuse for missing deadlines. No waivers to the late penalty for exams will be given without documentation of an extended, excused absence.

\*If you fail an exam, you will be required to make an appointment to meet with an instructor and go over your exam before being allowed to take it again. Grade penalties for second and third attempts will match the first attempt. That is, if you completed the first attempt of the written exam on or before the deadline for the unit, you will receive no penalty for the second and third attempts. Conversely, if you did receive the penalty on the first attempt, you will receive the penalty on the second and third attempts.

## Grades and Policies

This section explains other important policies concerning grades, testing, scheduling, and Contract Week.

### Grading scale

93–100: A  
90–92.9: A-  
88–89.9: B+  
83–87.9: B  
80–82.9: B-  
78-79.9: C+  
75-77.9: C  
74.9 or below: E

**All work must be completed at the 75% or above level. Students have three chances to pass exams with a 75% or above. If you cannot achieve at least a 75% by the third attempt, we will ask you to drop the course to avoid receiving an E.**

### Faculty feedback and response time

#### Grading and feedback

For exams, students schedule an appointment to have them graded. This counts as one of the required appointments to complete the unit. Students receive feedback on discussions, compositions, and presentations during their respective appointments. Students may schedule additional appointments to go over any other questions.

## E-mail

We will reply to e-mails within **48 hours** in most circumstances. During semester breaks, we will reply after the break.

## Proctoring of Written Exams in Carmen

For each unit that you complete in French 2101.51 (see chart above for the breakdown of the units you will take based on the number of credit hours you register for), you will complete, in addition to the pre-test work, a written exam and an oral exam. In order to complete written exams, you will need Proctorio, the online proctoring software that is fully integrated into all Carmen courses at OSU. To be able to use Proctorio in this course, you will first be required to read and agree to the terms and conditions outlined in the Carmen quiz, entitled, "Using Proctorio in French 2101.51." This quiz is located in the "Getting Started" module and is one of the requirements needed to be able to start work in the course. If you do not agree to the terms and conditions outlined in the quiz, you will not be permitted to use Proctorio to complete your exams.

**Overview of Proctorio:** Proctorio is an online proctoring software utilized by The Ohio State University to administer online assessments. It is designed to track 20 types of suspicious behavior so that you can be sure that your exam was proctored fairly and impartially. Once you complete each quiz/exam, your instructor will automatically be sent a suspicion report for his/her review. The report will indicate any abnormal behavior detected during the exam; abnormal behaviors include but are not limited to obstruction of any portion of your face, communication with someone on and/or off screen, activation of the copy and paste, print, and/or screen capture feature, and use of other electronic devices.

**Terms and conditions for using Proctorio in French 2101.51:** In order to use the online proctoring software to complete course quizzes and exams, you ***must*** abide by the requirements listed below. **If at any point during a quiz/exam you choose to violate the requirements listed below, a zero will be awarded for the exam. This means you will lose that attempt at the unit exam.** Furthermore, if your instructor *suspects* academic misconduct a report ***will*** be submitted to the University's Committee on Academic Misconduct (COAM). Review the following requirements for using Proctorio to complete course quizzes and exams. If you have any questions or concerns, contact your instructor.

### A student using Proctorio to complete a quiz and/or exam in French 2101.51 must...

- keep their *entire* face visible during exam
- keep their eyes towards screen
- take the exam alone in a private room/space
- turn off all sources of external sound such as but not limited to radio, tv, phones, etc.

- remove all phones, laptops, tablets, and/or other electronic devices from their testing area
- remove all external resources (e.g., books, websites, notes, etc.)
- refrain from using automatic translators of any kind
- refrain from using features such as copy and paste, screen capture, and print

## Attendance, participation, and discussions

### Student participation requirements

Because this is an Individualized Instruction course, you work at your own pace and within unit deadlines. Attendance is not graded, but here are some recommendations to help keep you on track so that you do not lose points due to late submissions:

- **Logging in: FREQUENTLY**  
You are required to engage with the course content frequently so that you understand the requirements of the course as well as the content of the course. **Since this is an Individualized Instruction course, it is your responsibility to make sure that you meet all deadlines and that you understand all course policies.** If you do not, you must ask an instructor in a timely manner. Not knowing that something was due is not an excuse for missing a deadline and a penalty will be assessed.
- If you have a situation that might cause you to miss a deadline, discuss it with Dr. Leadston *as soon as possible*. No deadline extensions will be given, but a penalty may be waived with documentation of an extended illness or other emergency. Please plan ahead for things like job interviews and the like. Vacations are not excused absences and your penalty will not be waived.
- **Office hours: OPTIONAL OR FLEXIBLE**  
Dr. Leadston's office hours will be by appointment only this term. You can schedule an appointment with me by emailing me at [frenchii@osu.edu](mailto:frenchii@osu.edu).

## Other course policies

### Academic integrity policy

It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term "academic misconduct" includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic

misconduct to the committee (Faculty Rule 3335-5-487). For additional information, see the Code of Student Conduct <http://studentlife.osu.edu/csc/>.

**If I suspect that a student has committed academic misconduct in this course, I am obligated by University Rules to report my suspicions to the Committee on Academic Misconduct.** If COAM determines that you have violated the University's *Code of Student Conduct* (i.e., committed academic misconduct), the sanctions for the misconduct could include a failing grade in this course and suspension or dismissal from the University.

If you have any questions about the above policy or what constitutes academic misconduct in this course, please contact me.

## Copyright Disclaimer

The materials used in connection with this course may be subject to copyright protection and are only for the use of students officially enrolled in the course for the educational purposes associated with the course. Copyright law must be considered before copying, retaining, or disseminating materials outside of the course.

## Statement on Title IX

Title IX makes it clear that violence and harassment based on sex and gender are Civil Rights offenses subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories (e.g., race). If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleix.osu.edu> or by contacting the Ohio State Title IX Coordinator, Kellie Brennan, at [titleix@osu.edu](mailto:titleix@osu.edu)

## Accessibility accommodations for students with disabilities

**Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614- 292-3307, [slds@osu.edu](mailto:slds@osu.edu); [slds.osu.edu](http://slds.osu.edu).**

## Connect with the Department of French and Italian

As you learn about the exciting topics featured in this course, we encourage you to enhance your studies by connecting with the Department of French and Italian. The department has a French Club and an Italian Club, and organizes a variety of events throughout the year including scholarly lectures, music

performances, and film screenings. Stay in touch with us via Twitter at @FRIT\_OSU or via Facebook at facebook.com/fritatosu!

If you really love your class, consider adding a major or minor. The Department of French and Italian offers four majors and two minors, through which you will discover the appreciation of other cultures, become bilingual, widen your career opportunities, and gain valuable skills. We offer study abroad programs in Québec, Canada; Dijon, Montpellier, Nantes and Paris, France; Bologna, Lecce and Siena, Italy; and Dakar, Senegal for all levels of language proficiency. The department holds an annual scholarship competition with awards that can be used towards tuition or study abroad. We would also be happy to help you make a plan for double majoring. Learn more about Why Study French or Italian at frit.osu.edu/ug.

## Student Support Services

Ohio State offers a variety of support services to students, including access to academic advising support and answers to a number of questions students may have.

- [Arts and Sciences Academic Support Services](#)
- [Student Services and Resources](#)

## Accessibility of course technology, technical help, and Privacy Policies

This online course requires use of Carmen (Ohio State's learning management system) and other online communication and multimedia tools. If you need additional services to use these technologies, please request accommodations with your instructor.

- [Carmen \(Canvas\) Accessibility](#)
- [CarmenZoom Technical Support](#)
- [Get Help with Carmen Zoom](#)
- [Proctorio Help](#)

## Term Calendar

NOTE: Contract Week (week 8) is the time that you may change your enrollment in your French Individualized Instruction course. You will be sent more information during week 6. The last day that you can change your enrollment in your course is March 4. After this time, no changes can be made. **Please be sure that you understand that all work for all of the credit hours that you are signed up for must be completed by 8pm on April 27. If not, you will receive an E in the entire course.**

**SPRING SEMESTER 2022**  
**French Individualized Instruction**

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	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
WEEK 1	January 10 <b>Classes begin</b>	January 11	January 12	January 13	January 14	January 15	January 16 CENTER CLOSED
WEEK 2	January 17 CENTER CLOSED MLK Day	January 18	January 19	January 20	January 21 <b>Last day for a planning session</b>	January 22	January 23 CENTER CLOSED
WEEK 3	January 24	January 25	January 26	January 27	January 28	January 29	January 30 CENTER CLOSED
WEEK 4	January 31	February 1	February 2	February 3	February 4	February 5	February 6 CENTER CLOSED
WEEK 5	February 7	February 8	February 9	February 10	February 11	February 12	February 13 CENTER CLOSED
WEEK 6	February 14	February 15	February 16	February 17	February 18	February 19	February 20 CENTER CLOSED
WEEK 7	February 21	February 22	February 23	February 24	February 25	February 26	February 27 CENTER CLOSED
WEEK 8	February 28 <b>Contract Week</b>	March 1	March 2	March 3	March 4 <b>Last day to change enrollment</b>	March 5	March 6 CENTER CLOSED
WEEK 9	March 7	March 8	March 9	March 10	March 11	March 12	March 13 CENTER CLOSED
WEEK 10	March 14 CLOSED <b>Spring Break</b>	March 15 CLOSED <b>Spring Break</b>	March 16 CLOSED <b>Spring Break</b>	March 17 CLOSED <b>Spring Break</b>	March 18 CLOSED <b>Spring Break</b>	March 19 CLOSED <b>Spring Break</b>	March 20 CENTER CLOSED

WEEK 11	March 21	March 22	March 23	March 24	March 25 <b>1-2 credits deadline</b>	March 26	March 27 CENTER CLOSED
WEEK 12	March 28	March 29	March 30	March 31	April 1	April 2	April 3 CENTER CLOSED
WEEK 13	April 4	April 5	April 6	April 7	April 8	April 9	April 10 CENTER CLOSED
WEEK 14	April 11	April 12	April 13	April 14	April 15	April 16	April 17 CENTER CLOSED
WEEK 15	April 18	April 19	April 20	April 21	April 22	April 23	April 24 CENTER CLOSED
WEEK 16	April 25 <b>Last day of classes</b>	April 26 <b>MATs ONLY</b>	April 27 <b>MATs ONLY 3- 4 credit hour deadline</b>	April 28 CENTER CLOSED	April 29 CENTER CLOSED	April 30 CENTER CLOSED	May 1 CENTER CLOSED



# SYLLABUS: FRENCH 2101.51 INTRODUCTION TO FRENCH AND FRANCOPHONE STUDIES (INDIVIDUALIZED) AUTUMN 2019

## Course overview

### Instructor Information

Instructors: Denis Mingallon.1, Mackenzie Leadston.1, Julia Grawemeyer.2, Sean Strader.24

Program coordinator: Julie Parson.30

Individualized Instruction phone number: 614-292-7060

Office hours: Dr. Parson's office hours are on Wednesdays from 10:30am to 12:30pm in Hagerty Hall 233 this term.

### Course description

French 2101.51 is an Individualized Instruction version of the classroom course, Introduction to French and Francophone Studies. French Individualized Instruction is a self-paced, mastery-based program that is designed to mirror the courses offered in the classroom. Both Individualized Instruction and the classroom track aim to help students achieve a certain level of proficiency. Individualized Instruction differs from the classroom track in the following ways:

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**Student autonomy:** You are in charge of your learning in that you decide how many credits you would like to take in a given term. You schedule appointment times and decide when you are ready to take tests.

## Course learning outcomes

By the end of this course, students should successfully be able to:

- Analyze rhetorical, artistic, and symbolic expression of the French language in a variety of literary and cultural texts from France and Francophone countries.
- Construct oral and written arguments in French and be able to revise them.
- Move toward proficiency in conversational and written French through building and expanding upon previously acquired communication skills and cultural background.
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- [Tintin en Amérique](#), Herge, Casterman
- [Inch'Allah Dimanche](#), Yamina Benguigui (available via the OSU Media Library)

## Other fees or requirements

- If you do not take your exams in the Individualized Instruction Center on the OSU main campus or in a testing center on a branch campus, you may have to pay a proctor fee to take exams. Please contact me ASAP if you will need to set up a proctoring service.

## Course technology

For help with your password, university e-mail, Carmen, or any other technology issues, questions, or requests, contact the OSU IT Service Desk. Standard support hours are available at <https://ocio.osu.edu/help/hours>, and support for urgent issues is available 24x7.

- **Self-Service and Chat support:** <http://ocio.osu.edu/selfservice>
- **Phone:** 614-688-HELP (4357)
- **Email:** [8help@osu.edu](mailto:8help@osu.edu)
- **TDD:** 614-688-8743

### Baseline technical skills necessary for courses with online components

- Basic computer and web-browsing skills
- Navigating Carmen, CarmenZoom (if applicable – you may complete appointments online if you let your instructor know ahead of time.)

### Technology skills necessary for this specific course

- CarmenZoom text, audio, and video chat (if using CarmenZoom for appointments)
- iLrn navigation to complete online homework

### Necessary equipment

- Computer: current Mac (OS X) or PC (Windows 7+) with high-speed internet connection
- Webcam: built-in or external webcam, fully installed (if using CarmenZoom for appointments)
- Microphone: built-in laptop or tablet mic or external microphone (if using CarmenZoom for appointments)

## Grading and faculty response

### Grades and Normal Progress – Per Unit (There are 6 units if taking all 3 credit hours)

Assignment or category	Points
<b>Oral Discussion (in Hagerty Hall 120 or via <a href="#">CarmenZoom</a>)</b> <b>(1 appointment):</b> Be prepared to discuss IN FRENCH what you have learned from the text with your instructor. The Discussion Orale consists of three parts, each lasting five minutes:	<b>100</b>

<p>1. Plan to give a 5-minute presentation on any of the aspects that interest you about the text: specific passages, themes, characters, the author, etc. You are expected to speak for about 5 minutes.</p> <p>2. The next section is a 5-minute segment where you ask the instructor questions about the text. You are required to prepare enough questions or discussion topics in French to fill this 15-minute meeting time. It is your responsibility to keep the conversation going.</p> <p>3. During the final five minutes your instructor will ask you questions about the text and your ideas and opinions about various aspects of the text.</p>	
<p><b>Composition/ Draft (upload drafts to <a href="#">Carmen</a> and feedback given in Hagerty Hall 120 or via <a href="#">CarmenZoom</a>)</b></p> <p><b>(3 appointments total):</b> The required composition for the text (a draft and final version) is designed to improve your ability to write in a more sophisticated manner in French. Two back-to-back appointments are required for the grading of the first draft, and an additional appointment is required for the grading of the final version.</p>	<b>100</b>
<p><b>Oral Presentation (in Hagerty Hall 120 or via <a href="#">CarmenZoom</a>)</b></p> <p><b>(1 appointment):</b> You are required to give a formal oral presentation <b>IN FRENCH</b> based on the material of the text. <b>This presentation should be at least 12 minutes in length.</b></p>	<b>100</b>
<p><b>Written test (taken in Hagerty Hall 120 and follow up grading appointment in Hagerty Hall 120 or via <a href="#">CarmenZoom</a>)</b></p> <p><b>(1 appointment to grade exam):</b> The exam will test you on the material presented in the Learning Packet and on any outside reading that you are required to do (this will be noted in the learning packet if applicable). There are several sections on the exam consisting of true/false statements, identification of quotes, short answer and essay questions. The exam is in French.</p>	<b>100</b>
<b>Total for each unit</b>	<b>400</b>

Please note that the activities described above are only the **minimum** required to complete a unit hour. You are welcome and encouraged to make an appointment more often for any kind of help or supplementary work you need. Appointments can be made [here](#). Please use your OSU email to schedule appointments. You should make an account so that you can manage your appointments more easily.

The amount of work that you complete in your course depends on the number of credit hours that you are taking. Each credit hour corresponds to a given amount of work. Please consult this chart to see how much work you will complete for each credit hour you take.

Work Required per Credit hour	Texts
Credit Hour 1 (Unit 1 and Unit 2)	<i>Huis Clos</i> and <i>La Negritude</i> Packet
Credit Hour 2 (Unit 3 and Unit 4)	<i>L'Etranger</i> and <i>Maigret</i>
Credit Hour 3 (Unit 5 and Unit 6)	<i>Inch'Allah Dimanche</i> and <i>Tintin en Amérique</i>

Requirements per unit	Deadlines*
Unit 1 ( <i>Huis Clos</i> ) Pre-test Work	Tuesday, September 3
Unit 1 ( <i>Huis Clos</i> ) Exams (written and oral)	Tuesday, September 10
Unit 2 ( <i>La Negritude</i> ) Pre-test Work	Tuesday, September 17
Unit 2 ( <i>La Negritude</i> ) Exams (written and oral)	Tuesday, September 24
Unit 3 ( <i>L'Etranger</i> ) Pre-test Work	Tuesday, October 1
Unit 3 ( <i>L'Etranger</i> ) Exams (written and oral)	Tuesday, October 8
Unit 4 ( <i>Maigret</i> ) Pre-test Work	Tuesday, October 22
Unit 4 ( <i>Maigret</i> ) Exams (written and oral)	Tuesday, October 29
Unit 5 ( <i>Inch'Allah Dimanche</i> ) Pre-test Work	Tuesday, November 5
Unit 5 ( <i>Inch'Allah Dimanche</i> ) Exams (written and oral)	Tuesday, November 12
Unit 6 ( <i>Tintin en Amérique</i> ) Pre-test Work	Tuesday, November 19
Unit 6 ( <i>Tintin en Amérique</i> ) Exams (written and oral)	Tuesday, December 3

\* No work can be accepted after 4pm on Friday, December 6. You will need a score of 75% on all work to complete the unit and move on to the next one. Late submissions will result in grade penalties. Please see below for the late assignment policy.

## Late assignments

Each unit you complete will have a deadline for pre-test work and a deadline for the written and oral tests. You may complete work at your own pace, but you must complete all of the work required (both pre-test requirements and the written and oral tests themselves) for a unit on or before the deadlines given\*. You will receive 25% off of your grade if you submit your

pre-test work (homework or conversation appointment) after the deadline. For exam modules, you will receive a 4-point deduction from your written exam grade if either part of your exam module is submitted after the deadline.

You are encouraged to work ahead. Waiting until the last day to complete your unit is not an excuse for missing deadlines. No waivers to the late penalty for exams will be given without documentation of an excused absence that covers at least a significant portion of the dates of the unit in question.

\*If you fail an exam, you will be required to make an appointment to meet with an instructor and go over your exam before being allowed to take it again. Grade penalties for second attempt will match the first attempt. That is, if you completed the first attempt of the written exam on or before the deadline for the unit, you will receive no penalty for the second attempt. Conversely, if you did receive the penalty on the first attempt, you will receive the penalty on the second attempt.

## Grades and Policies

This section explains other important policies concerning grades, testing, scheduling, and Contract Week.

### Grading scale

93–100: A  
90–92.9: A-  
88–89.9: B+  
83–87.9: B  
80–82.9: B-  
78-79.9: C+  
75-77.9: C  
74.9 or below: E

**All work must be completed at the 75% or above level. Students have three chances to pass exams with a 75% or above. If you cannot achieve at least a 75% by the third attempt, we will ask you to drop the course to avoid receiving an E.**

### Faculty feedback and response time

#### Grading and feedback

For exams, students schedule an appointment to have them graded. This counts as one of the required appointments to complete the unit. Students receive feedback on discussions, compositions, and presentations during their respective appointments. Students may schedule additional appointments to go over any other questions.

## E-mail

We will reply to e-mails within **48 hours** in most circumstances. During semester breaks, we will reply after the break.

# Attendance, participation, and discussions

## Student participation requirements

Because this is an Individualized Instruction course, you work at your own pace and within unit deadlines. Attendance is not graded, but here are some recommendations to help keep you on track:

- **Logging in: FREQUENTLY**  
You are required to engage with the course content frequently so that you understand the requirements of the course as well as the content of the course. Since this is an Individualized Instruction course, it is your responsibility to make sure that you meet all deadlines and that you understand all course policies. If you do not, you must ask an instructor in a timely manner. Not knowing that something was due is not an excuse for missing a deadline and a penalty will be assessed.
- If you have a situation that might cause you to miss a deadline, discuss it with Dr. Parson *as soon as possible*. No deadline extensions will be given for any reason, but a penalty may be waived with documentation of an extended illness or other emergency. Please plan ahead for things like job interviews and the like. Vacations are not excused absences and your penalty will not be waived.
- **Office hours: OPTIONAL OR FLEXIBLE**  
Dr. Parson's office hours will be on Wednesdays from 10:30am to 12:30pm this term. You can schedule an appointment with me outside of these times by emailing me at [frenchii@osu.edu](mailto:frenchii@osu.edu).

## Other course policies

### Academic integrity policy

It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term "academic misconduct" includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic

misconduct to the committee (Faculty Rule 3335-5-487). For additional information, see the Code of Student Conduct <http://studentlife.osu.edu/csc/>.

**If I suspect that a student has committed academic misconduct in this course, I am obligated by University Rules to report my suspicions to the Committee on Academic Misconduct.** If COAM determines that you have violated the University's *Code of Student Conduct* (i.e., committed academic misconduct), the sanctions for the misconduct could include a failing grade in this course and suspension or dismissal from the University.

If you have any questions about the above policy or what constitutes academic misconduct in this course, please contact me.

## Copyright Disclaimer

The materials used in connection with this course may be subject to copyright protection and are only for the use of students officially enrolled in the course for the educational purposes associated with the course. Copyright law must be considered before copying, retaining, or disseminating materials outside of the course.

## Statement on Title IX

Title IX makes it clear that violence and harassment based on sex and gender are Civil Rights offenses subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories (e.g., race). If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleix.osu.edu> or by contacting the Ohio State Title IX Coordinator, Kellie Brennan, at [titleix@osu.edu](mailto:titleix@osu.edu)

## Accessibility accommodations for students with disabilities

**Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614- 292-3307, [slds@osu.edu](mailto:slds@osu.edu); [slds.osu.edu](http://slds.osu.edu).**

## Connect with the Department of French and Italian

As you learn about the exciting topics featured in this course, we encourage you to enhance your studies by connecting with the Department of French and Italian. The department has a French Club and an Italian Club, and organizes a variety of events throughout the year including scholarly lectures, music

performances, and film screenings. Stay in touch with us via Twitter at @FRIT\_OSU or via Facebook at facebook.com/fritatosu!

If you really love your class, consider adding a major or minor. The Department of French and Italian offers four majors and two minors, through which you will discover the appreciation of other cultures, become bilingual, widen your career opportunities, and gain valuable skills. We offer study abroad programs in Québec, Canada; Dijon, Montpellier, Nantes and Paris, France; Bologna, Lecce and Siena, Italy; and Dakar, Senegal for all levels of language proficiency. The department holds an annual scholarship competition with awards that can be used towards tuition or study abroad. We would also be happy to help you make a plan for double majoring. Learn more about Why Study French or Italian at frit.osu.edu/ug.

## Student Support Services

Ohio State offers a variety of support services to students, including access to academic advising support and answers to a number of questions students may have.

- [Arts and Sciences Academic Support Services](#)
- [Student Services and Resources](#)

## Accessibility of course technology, technical help, and Privacy Policies

This online course requires use of Carmen (Ohio State's learning management system) and other online communication and multimedia tools. If you need additional services to use these technologies, please request accommodations with your instructor.

- [Carmen \(Canvas\) Accessibility](#)
- [CarmenZoom Technical Support](#)

## Term Calendar

The following page shows the calendar for AU19 in French Individualized Instruction.

NOTE: Contract Week (week 7) is the time that you may change your enrollment in your French Individualized Instruction course. You will be sent more information during week 6. The last day that you can change your enrollment in your course is October 4. After this time, no changes can be made. **Please be sure that you understand that all work for all of the credit hours that you are signed up for must be completed by 4pm on December 6. If not, you will receive an E in the entire course.**



## FALL SEMESTER 2019

### French Individualized Instruction

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
WEEK 1	August 19 CENTER CLOSED	August 20 <b>Classes begin</b>	August 21	August 22	August 23	August 24	August 25 CENTER CLOSED
WEEK 2	August 26	August 27	August 28	August 29	August 30 <b>Last day for a planning session</b>	August 31	September 1 CENTER CLOSED
WEEK 3	September 2 CENTER CLOSED	September 3	September 4	September 5	September 6	September 7	September 8 CENTER CLOSED
WEEK 4	September 9	September 10	September 11	September 12	September 13	September 14	September 15 CENTER CLOSED
WEEK 5	September 16	September 17	September 18	September 19	September 20	September 21	September 22 CENTER CLOSED
WEEK 6	September 23	September 24	September 25	September 26	September 27	September 28	September 29 CENTER CLOSED
WEEK 7	September 30 <b>Contract week</b>	October 1	October 2	October 3	October 4 <b>Last day to change enrollment</b>	October 5	October 6 CENTER CLOSED
WEEK 8	October 7	October 8	October 9	October 10 CENTER CLOSED	October 11 CENTER CLOSED	October 12 CENTER CLOSED	October 13 CENTER CLOSED
WEEK 9	October 14	October 15	October 16	October 17	October 18	October 19	October 20 CENTER CLOSED
WEEK 10	October 21	October 22	October 23	October 24	October 25	October 26	October 27 CENTER CLOSED
WEEK 11	October 28	October 29	October 30	October 31	November 1 <b>1-2 credits deadline</b>	November 2	November 3 CENTER CLOSED
WEEK 12	November 4	November 5	November 6	November 7	November 8	November 9	November 10 CENTER CLOSED
WEEK 13	November 11 CENTER CLOSED	November 12	November 13	November 14	November 15	November 16	November 17 CENTER CLOSED
WEEK 14	November 18	November 19	November 20	November 21	November 22	November 23	November 24 CENTER CLOSED
WEEK 15	November 25	November 26	November 27 CENTER CLOSED	November 28 CENTER CLOSED	November 29 CENTER CLOSED	November 30 CENTER CLOSED	December 1 CENTER CLOSED
WEEK 16	December 2	December 3	December 4 <b>Last day of classes</b>	December 5 <b>MATs ONLY</b>	December 6 <b>MATs ONLY 3-4 credit hour deadline</b>	December 7 CENTER CLOSED	December 8 CENTER CLOSED

# Distance Approval Cover Sheet

## For Permanent DL/DH Approval | College of Arts and Sciences

Course Number and Title:

### Carmen Use

When building your course, we recommend using the [ASC Distance Learning Course Template](#) for CarmenCanvas. For more on use of [Carmen: Common Sense Best Practices](#).

A Carmen site will be created for the course, including a syllabus and gradebook at minimum.

If no, why not?

### Syllabus

Proposed syllabus uses the ASC distance learning syllabus template, includes boilerplate language where required, as well as a clear description of the technical and academic support services offered, and how learners can obtain them.

Syllabus is consistent and is easy to understand from the student perspective.

Syllabus includes a schedule with dates and/or a description of what constitutes the beginning and end of a week or module.

If there are required synchronous sessions, the syllabus clearly states when they will happen and how to access them.

Additional comments (optional):

### Instructor Presence

For more on instructor presence: [About Online Instructor Presence](#).

Students should have opportunities for regular and substantive academic interactions with the course instructor. Some ways to achieve this objective:

Regular instructor communications with the class via announcements or weekly check-ins.

Instructional content, such as video, audio, or interactive lessons, that is visibly created or mediated by the instructor.

- Regular participation in class discussion, such as in Carmen discussions or synchronous sessions.
- Regular opportunities for students to receive personal instructor feedback on assignments.

Please comment on this dimension of the proposed course (or select/explain methods above):

## **Delivery Well-Suited to DL/DH Environment**

*Technology questions adapted from the [Quality Matters](#) rubric. For information about Ohio State learning technologies: [Toolsets](#).*

- The tools used in the course support the learning outcomes and competencies.
- Course tools promote learner engagement and active learning.
- Technologies required in the course are current and readily obtainable.
- Links are provided to privacy policies for all external tools required in the course.

Additional technology comments (optional):

Which components of this course are planned for synchronous delivery and which for asynchronous delivery? (For DH, address what is planned for in-person meetings as well.)

If you believe further explanation would be helpful, please comment on how course activities have been adjusted for distance learning (optional):

## Workload Estimation

For more information about calculating online instruction time: [ODEE Credit Hour Estimation](#).

- Course credit hours align with estimated average weekly time to complete the course successfully.
- Course includes direct (equivalent of “in-class”) and indirect (equivalent of “out-of-class”) instruction at a ratio of about 1:2.

Provide a brief outline of a typical course week, categorizing course activities and estimating the approximate time to complete them or participate:

- In the case of course delivery change requests, the course demonstrates comparable rigor in meeting course learning outcomes.

## Accessibility

For more information or a further conversation, contact the [accessibility coordinator](#) for the College of Arts and Sciences. For tools and training on accessibility: [Digital Accessibility Services](#).

- Instructor(s) teaching the course will have taken Digital Accessibility training (starting in 2022) and will ensure all course materials and activities meet requirements for diverse learners, including alternate means of accessing course materials when appropriate.
- Information is provided about the accessibility of all technologies required in the course. All third-party tools (tools without campus-wide license agreements) have their accessibility statements included.

Description of any anticipated accommodation requests and how they have been/will be addressed.

Additional comments (optional):

## Academic Integrity

For more information: [Academic Integrity](#).

- The course syllabus includes online-specific policies about academic integrity, including specific parameters for each major assignment:
- Assignments are designed to deter cheating and plagiarism and/or course technologies such as online proctoring or plagiarism check or other strategies are in place to deter cheating.

Additional comments (optional):

## Frequent, Varied Assignments/Assessments

For more information: [Designing Assessments for Students](#).

Student success in online courses is maximized when there are frequent, varied learning activities. Possible approaches:

- Opportunities for students to receive course information through a variety of different sources, including indirect sources, such as textbooks and lectures, and direct sources, such as scholarly resources and field observation.
- Variety of assignment formats to provide students with multiple means of demonstrating learning.
- Opportunities for students to apply course knowledge and skills to authentic, real-world tasks in assignments.

Comment briefly on the frequency and variety of assignment types and assessment approaches used in this course (or select methods above):

## Community Building

For more information: [Student Interaction Online](#).

Students engage more fully in courses when they have an opportunity to interact with their peers and feel they are part of a community of learners. Possible approaches:

- Opportunities for students to interact academically with classmates through regular class discussion or group assignments.
- Opportunities for students to interact socially with classmates, such as through video conference sessions or a course Q&A forum.
- Attention is paid to other ways to minimize transactional distance (psychological and communicative gaps between students and their peers, instructor, course content, and institution).

Please comment on this dimension of the proposed course (or select methods above):

## Transparency and Metacognitive Explanations

For more information: [Supporting Student Learning](#).

Students have successful, meaningful experiences when they understand how the components of a course connect together, when they have guidance on how to study, and when they are encouraged to take ownership of their learning. Possible approaches:

- Instructor explanations about the learning goals and overall design or organization of the course.
- Context or rationale to explain the purpose and relevance of major tasks and assignments.

- Guidance or resources for ancillary skills necessary to complete assignments, such as conducting library research or using technology tools.
- Opportunities for students to take ownership or leadership in their learning, such as by choosing topics of interest for an assignment or leading a group discussion or meeting.
- Opportunities for students to reflect on their learning process, including their goals, study strategies, and progress.
- Opportunities for students to provide feedback on the course.

Please comment on this dimension of the proposed course (or select methods above):

## **Additional Considerations**

Comment on any other aspects of the online delivery not addressed above (optional):

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Syllabus and cover sheet reviewed by *Jeremie Smith* on

Reviewer Comments:

Additional resources and examples can be found on [ASC's Office of Distance Education](#) website.